

Town of Brimfield  
Board of Selectmen  
Town Hall Annex – 21 Main Street  
Meeting Minutes – December 10, 2018

Present: Chair; Paul McCarthy, Vice Chair; Michele-Lee Shea, member; Ryan Olszta; member; Paul Vandal, member; Carolyn Haley  
Recording: Admin; Carol Camerota,  
Others: Accountant; Police Chief Kuss, Highway Surveyor; Zach Lemieux, Christopher Ryan, Robert Mucha, Emily Sears and Krystine O'Conner

Cable recording: None  
(McCarthy) called to order at 6:30 p.m.

**Payroll & Warrants:**  
Reviewed and signed by board

**Minutes:**  
Review and approve minutes of November 26, 2018.

**Motion #18-285:** by (Olszta) move to approve minutes of November 26, 2018 as written, seconded by (Vandal), all in favor.

**Review & Action**

Highway Surveyor – Fuel use at highway:

Z. Lemieux addressed the board regarding the current procedure and use of fuel by Tantasqua, Wales and Ambulance. He was not sure when things were agreed upon because it was long before he became Surveyor. He took an average of the past 3 years and Tantasqua, Wales and Ambulance are using 67% of the fuel at a reduced rate. Meanwhile Brimfield is absorbing the cost for maintenance, annual compliance testing which runs about \$900 and insurance. The board agreed something should be in writing and some kind of convenience fee should be charged to help cover some of the wear and tear on the equipment.

(Shea) stated that if Tantasqua stops using the fuel and has to pay a higher price elsewhere then Brimfield might incur higher costs in the School budget. Possibly Town Counsel could help with putting together a fuel share agreement or contract. (McCarthy) will look into this.

Police – 2 (replacement) Part Time officers:

Chief Kuss would like to have 2 part time unbenefited officers appointed to his department. Christopher Ryan is currently an officer in Wales and Robert Mucha works for Palmer Paving. Both come highly qualified and recommended.

Motion #18-286: by (Haley) move to appoint Christopher Ryan and Robert Mucha to the Brimfield Police Department, seconded by (Shea), all in favor. (Olszta) abstain.

ACO position applicants:

The board met Emily Sears and Krystine O'Conner who both had previously applied for the Animal Control Officer position. Ms. O'Conner has a farm on Haynes Hill Road and Ms. Sears works at an animal shelter. The board discussed having them alternate "on call" weeks attending calls that come through the Police dispatch. They would work under and be assisted by the Brimfield Police Department. Chief Kuss will look into getting them identification, log books and a means of communication such as a radio. On call weeks will pay \$100 and \$16 per hour if called, with a 2 hour minimum. The town has averaged around 130 calls per year. ACO duties are more involved than just dog calls. The Police Dept. budget would assist if funds are needed. Discussion of the condition of the dog pound in Wales.

Motion #18-287: by (Haley) move to appoint Emily Sears and Krystine O'Conner as Animal Control Officers, seconded by (Olszta), all in favor.

7:00 p.m. Public Access:  
None

Appointment to Conservation:

Request to appoint A. Panaccione to Conservation. Brief discussion of past history.

Motion #18-288: by (Olszta) move to appoint Angela Panaccione to Conservation Commission until June 30, 2019, seconded by (Haley), all in favor. (Vandal) opposed.

Request use of Town Hall:

A request for use of the Town Hall from the Hampden County Commission on the Status of Women and Girls for January 10, 2019 from 6 – 8 p.m.

Motion #18-289: by (Haley) move to approve use of the Town Hall for the above request, seconded by (Shea), all in favor.

Sign on Common – Boy Scouts for tree and wreath sale:

Motion #18-290: by (Haley) move to approve sign on common for the Boy Scouts, seconded by (Olszta), all in favor.

(McCarthy) informed the board that an IT grant from the Community Compact for fiber connection has been awarded in the amount of \$32,500.

Liquor Licenses signed, renewal certification and seasonal population:

The board signed renewal certification, seasonal population and the actual 2019 Annual Liquor Licenses for M.K. Fuel, Apple Barn, Francesco's, Brimfield Market and Brimfield Winery.

Annual Common Victualler:

**Motion #18-291:** by (Vandal) move to approve the 2019 Annual Common Victualler's License for Moogana, dba Athens Pizza, 26 Sturbridge Road, seconded by (Shea), all in favor.

Sign contract for Building Facility Committee:

The board signed a contract for the Building Facilities choice of OPM for Central Mass Projects, LLC (Mary Bulso).

**Old Business:**

Personnel Policy review:

No action

IT update:

Tantasqua is currently in communication with Pat Burke about the IT situation.

B & B property on Five Bridge Road and shed:

Discussion of code enforcement from the Building Commissioner and Police. The Building Commissioner needs to enforce or reach out to the Police for records of complaints.

**New Business:**

Notice of Public Hearing from Warren – Solar:

A notice was received from the Town of Warren about a public hearing for a moratorium on solar, however there was no date.

Trash pickup:

Complaints have somewhat subsided about trash pickup. BOH is addressing the missed streets from a few months back.

**Office Matters:**

Thank you to Pam Moriarty, Charlotte Corry, Sandy Morris and Kathy Kenyon for Christmas wreaths on town buildings.

**Public Access:**

None

The next meeting date falls on Christmas Eve. The board decided to skip the next meeting and resume on January 7<sup>th</sup>, 2019.

**Adjourn**

**Motion #18-292:** by (Shea) move to adjourn at 7:30 p.m., seconded by (Olszta), all in favor.

Upcoming Meetings:

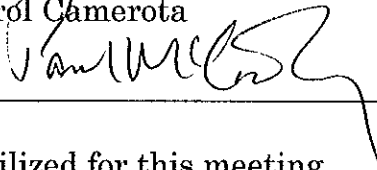
**Board of Selectmen**

January 7, 2019 @ 6:30 p.m.

Respectfully Submitted:

*Carol Camerota*

Recording: Carol Camerota

ACCEPTED:  DATE: \_\_\_\_\_

Documents Utilized for this meeting

**MATERIALS FOR BACKGROUND AND REFERENCE**

1. Minutes of November 26, 2018
2. Letters of interest for ACO position
3. Liquor Licenses
4. Common Victualler
5. Request for use of Town Hall
6. Request for sign on common
7. IT Grant notification
8. Email regarding shed complaint
9. Appointment letter-A. Panaccione
10. Hearing notice from Warren